

Privacy and Disclaimer Statement

Disclaimer Statement (effective 09/30/08)

While we try to make the information contained in this Website reliable and up to date, it is for general guidance only, and should not be relied on as rendering accounting, tax, consulting, audit, or legal advice. Furthermore, Sylver CPA, PLLC is not responsible for any errors or omissions, or for the results obtained from the use of this information or information obtained from third party links. You are strongly encouraged to contact Sylver CPA, PLLC or your designated professional for specific guidance prior to making a decision.

Privacy statement (effective 09/30/08)

1) Internet privacy policy

Data collected on this site by Sylver CPA, PLLC (“the firm”) may be transferred to other partners, staff, or third party agents associated with the firm, where it is necessary to meet the purpose for which the visitor has submitted the information. If data is submitted on Sylver CPA, PLLCs' Website, the visitor is acknowledging their consent to transmit data collected on the Website for the fulfillment of their voluntary requests.

2) Data collection

The firm may collect data in various forms, receiving information such as name, business contact information, email address, and phone numbers. Typically demographic or sensitive information is not requested, such as gender, race, ethnic origin, religion, sexual lifestyle and criminal background, but may be included in an applicant's resume submitted on the Website. It is the firm's policy not to seek sensitive information through our Website unless legally required, at which point the visitor will be notified.

3) Use of data

A visitor may choose to provide personal information in the following examples:

- Contact us by email – If you desire additional information, you may be required to provide certain information that will be used to respond to your inquiry. Also this information may be used for future promotions or communication.
- Submit resumes – Candidates are permitted to submit their resumes by email. This information is used to evaluate the applicant and possibly contact the individual regarding employment.
- Sign up for free subscriptions – When visitors sign up for free subscriptions, they may be required to provide certain contact information such as name, email address, mailing address, and phone number. This data may be used for future promotions or contacts. Data submitted to the firm through its Website is provided voluntarily by visitors. Should visitors subsequently choose to unsubscribe from mailing lists, a visitor may send an email to info@sylvercpa.com, and indicate “UNSUBSCRIBE” in the subject of the email.
- Contact us for additional information or feedback – Visitors may be required to provide certain contact information when emailing for additional information, or providing feedback. This information will be used for replying, and/or may be used for future contact or promotions.
- Participate in surveys – From time to time the firm may solicit visitors to participate in surveys or opinion polls.

4) Tracking activity and cookies

It is the firm's policy to use cookies to track new or returning visitors for statistical reporting, and to make navigation of our Websites easier for visitors. "Cookies" are parcels of text sent by a server and placed on your hard drive that assists us in providing a more customized Website experience.

Although the tracking by cookies is for statistical reporting and not specific to an individual, some visitors may still be skeptical about cookies. However visitors have the option to refuse a cookie and still navigate our Websites.

5) Data we share with third parties

Data collected is not sold, rented, traded, or otherwise shared with other entities outside of the firm for marketing or unrelated purposes, unless disclosed at the point of collection. Typically collected data is disclosed to third parties under the following circumstances:

- As required by law through legal process, or a request from a law enforcement or other government official.
- When the firm believes that the disclosure of data would prevent physical harm or loss in connection with an investigation of illegal activity.
- When requested by a visitor
- With affiliates retained by the firm to perform services on our behalf. These affiliates are not authorized to disclose information except as required to perform the services, or by legal process.

6) Links to other sites

Occasionally while at www.sylvercpa.com, a visitor may be directed to another site. These sites may have their own privacy statements, and visitors are encouraged to review them prior to disclosing any personal information.

7) Security

Sylver CPA, PLLC has implemented reasonable security measures to protect personal information from loss, misuse, alteration or destruction. Only the firm's authorized personnel adhering to confidentiality policy, have access to this data.

8) Children under age 18

Although the firm's Website is suitable for children under the age of 18, Sylver CPA, PLLC is committed to protecting children's privacy. Therefore no personal data should be submitted for children under the age of 18 without the consent of their parent or guardian.

9) Updates to statements

On occasion and without prior notice, the firm may make modifications to the Disclaimer or Privacy Statements. The firm will prominently identify any significant change as well as display the date of the last modification at the beginning of the statements.

10) How to Contact Us and Update Data

When requested, the firm will make reasonable and practical efforts to update or delete data previously submitted. Sylver CPA, PLLC however is not responsible for verifying the ongoing accuracy of the visitor's data. Inquiries about the accuracy of data previously submitted through the firm's Website, or requests to have outdated information removed, or updates of information, should be directed to: info@sylvercpa.com.

Some of the data the firm receives may or may not be retained. For example, mailing list information, feedback data, and emails may be kept indefinitely, whereas resumes are disposed of as dictated by our Human Resources Department.

It is the firm's position to avoid excessive data collection. If a visitor believes this Website has abused data collection, we encourage the visitor to contact us at webmaster@sylvercpa.com to raise their concerns. You may refer to the "Contact" page of the website for additional contact information.